

## BEHAVIORAL HEALTHCARE PROGRAM OUTPATIENT TREATMENT REPORT

**Patient Information:**

Name: \_\_\_\_\_ ID# \_\_\_\_\_ DOB: \_\_\_\_\_

**Provider Information:** Therapist Name: \_\_\_\_\_ Licensure Level: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Facility/Group: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Diagnosis / Medical Issues (Responses to all questions are required)

**Disorder(s) being treated: (Required)**  
**Primary/Secondary Diagnosis:**  
 (Please include Diagnosis Name, Diagnosis Code)

**Medical Conditions:**

\_\_\_ None \_\_\_ Chronic Pain \_\_\_ Cancer \_\_\_ Obesity

\_\_\_ Dementia \_\_\_ Cardiovascular Issues \_\_\_ Diabetes

\_\_\_ Asthma/COPD \_\_\_ Nicotine/Tobacco Use

Other \_\_\_\_\_

I have reviewed the relationship between medical /mental health issues with the patient. \_\_\_ Yes \_\_\_ No \_\_\_ N/A

I have offered referral information/other health information regarding identified health issues to the patient as needed. Yes \_\_\_ No \_\_\_

**Substance Use/Abuse:** Is this patient being treated for substance abuse? \_\_\_ Yes \_\_\_ No  
 Is the goal of treatment abstinence \_\_\_ or harm reduction \_\_\_? (Please mark the appropriate response)  
 Is the patient abstinent? \_\_\_ Yes \_\_\_ No \_\_\_ Participating in self-help groups? \_\_\_ Yes \_\_\_ No \_\_\_ N/A  
 If not attending self help, have you developed other community supports for this patient? \_\_\_ Yes \_\_\_ No \_\_\_ NA

### Symptoms/Symptom Reduction (Responses to all questions are required)

Please complete this section with your patient, collaborating on the report of progress based on symptom reduction for up to two identified symptoms as they relate to the treatment diagnosis. (1=least severe, 10=most severe)

Symptom #1: \_\_\_\_\_  
 Severity at start of treatment: 1 2 3 4 5 6 7 8 9 10      Current severity: 1 2 3 4 5 6 7 8 9 10

Symptom #2: \_\_\_\_\_  
 Severity at start of treatment: 1 2 3 4 5 6 7 8 9 10      Current severity: 1 2 3 4 5 6 7 8 9 10

Patient's overall level of impairment of functioning **on admission** (per DSM V): Mild \_\_\_ Moderate \_\_\_ Severe \_\_\_ Very Severe \_\_\_

Patient's **current** overall level of impairment of functioning (per DSM V): Mild \_\_\_ Moderate \_\_\_ Severe \_\_\_ Very Severe \_\_\_

PHQ-9 Score (Adult Depressive Diagnosis Only): Baseline \_\_\_ Current \_\_\_

Is this patient at risk for self harm? Yes \_\_\_ No \_\_\_ If yes, is there a safety plan in place? Yes \_\_\_ No \_\_\_

Psychotropic Medications	Dosage	Prescriber	Communication with Prescriber
_____	_____	_____	Yes ___ No ___ No Meds ___
_____	_____	_____	Yes ___ No ___ No Meds ___
_____	_____	_____	Yes ___ No ___ No Meds ___

**Comments on Treatment Progress:** \_\_\_\_\_

**Counselor Required Medication Questions (must be asked at each session with a patient who is taking psychotropic medications):**

*Providers must indicate that these questions are being asked and acted upon (as noted below) in order to qualify for continued authorizations.*

- 1) Are you taking your medications for the treatment of your mental health issue as prescribed by your medications provider? Yes \_\_\_ No \_\_\_
- 2) Are you finding that the medications continue to be helpful for you? Yes \_\_\_ No \_\_\_
- 3) Are you currently experiencing any unwanted symptoms that you believe could be related to your medications? Yes \_\_\_ No \_\_\_
- 4) Have you discussed any concerns related to your medications with your medications provider? Yes \_\_\_ No \_\_\_

**If the patient indicates non-compliance/medication problems without communication with the medication provider, the therapist would be required to identify this as a treatment concern with the patient and request permission to fax/mail page 1 of this treatment plan along with a brief message noting the problem to the medication provider.**

**Patient granted authorization for communication:** Yes \_\_\_ No \_\_\_      **Medication provider was sent notification:** Yes \_\_\_ No \_\_\_

The patient is currently meeting with me: \_\_\_ Weekly \_\_\_ 2 x per month \_\_\_ Every 3 Weeks \_\_\_ Monthly \_\_\_ Less than Monthly  
 Treatment Type: \_\_\_ Individual Counseling \_\_\_ Group Therapy \_\_\_ Family Therapy \_\_\_  
 \_\_\_ Medication Management \_\_\_ Medication Management and Therapy

**(Page 1 of this form may be used as faxed/mailed collaborative communication with other providers with your patient's consent.)**

**Quality of Care / Integrated Care Functions**

**Please check the responses that apply:** (Responses to all questions are required)

The patient was advised of their rights to confidential care and educated about the benefits of an integrated approach to treatment on admission. The patient is aware that they may ask questions regarding confidentiality, integrated care and their treatment at any time.  Yes  No

The patient was asked to sign releases to allow collaborative communication by phone/fax/mail with:

Primary Care Provider	Signed <input type="checkbox"/> Refused <input type="checkbox"/>	Contacted in the last 6 months?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Psychiatrist/Nurse Practitioner	Signed <input type="checkbox"/> Refused <input type="checkbox"/> N/A <input type="checkbox"/>	Contacted in the last 6 months?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Mental Health Professional	Signed <input type="checkbox"/> Refused <input type="checkbox"/> N/A <input type="checkbox"/>	Contacted in the last 6 months?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Substance Abuse Professional	Signed <input type="checkbox"/> Refused <input type="checkbox"/> N/A <input type="checkbox"/>	Contacted in the last 6 months?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Other Health Related Providers	Signed <input type="checkbox"/> Refused <input type="checkbox"/> N/A <input type="checkbox"/>	Contacted in the last 6 months?	Yes <input type="checkbox"/> No <input type="checkbox"/>

*(Page 1 of this form may be used as a faxed/mailed collaborative communication form with the patient's consent)*

I notified the patient's collateral providers at the start of treatment with me. Yes  No

I have attempted contact by phone/fax/mail with these providers as a recommended "best practice" every 6 months. Yes  No

I have requested patient feedback on the quality and direction of treatment each time we complete one of these treatment reports together. Yes  No

**Goals /Continued Care / Outcome Planning**

**Goal/ Expected Outcome/Prognosis:**  Return to normal functioning  Expect improvement, anticipate less than normal functioning  
 Relieve acute symptoms, return to baseline functioning  Maintain current status, prevent deterioration

What measurable indicator(s) are you using to determine that the patient has met their goals in treatment?

\_\_\_\_\_  
\_\_\_\_\_

What stage of treatment is your patient in currently?

- Initiation (Typically just starting treatment, assessment, goal setting, treatment plan development)
- Active Treatment (Typically weekly/bi-weekly attendance and working on clear and achievable treatment plan goals)
- Continued Care (Typically meeting monthly or less frequently, goals are directed toward protecting treatment gains)
- Termination/Discharge Preparation (Typically moving toward closure of this treatment episode)

Is your patient attending sessions regularly? Yes  No  If irregular attendance is an issue are you addressing this? Yes  No  N/A   
If you don't feel your patient is progressing in treatment, have you consulted others (Clinical Supervisor/Peers?) for assistance or considered referral to another provider? Yes  No

What is your estimated time frame for discharge from treatment or transfer to a continued care level for this patient? \_\_\_\_\_  
Are you discussing plans for community support/resources in your sessions as a preparation for discharge or transfer? Yes  No

Start Date of New Authorization: \_\_\_\_\_ Provider Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Reviewer Comments:**

**CPT codes requested (Maximum 3 codes):**

APA Continued Care Criteria 16.1-16.5/16.6

90832 \_\_\_\_\_ 90833 \_\_\_\_\_ 90834 \_\_\_\_\_

90836 \_\_\_\_\_ 90837 \_\_\_\_\_ 90838 \_\_\_\_\_

90846 \_\_\_\_\_ 90847 \_\_\_\_\_ 90853 \_\_\_\_\_

99213 \_\_\_\_\_ 99214 \_\_\_\_\_ 99215 \_\_\_\_\_

Other \_\_\_\_\_

Number of Sessions Authorized: \_\_\_\_\_

Reviewer Signature/Title \_\_\_\_\_

Date: \_\_\_\_\_